

THANK YOU FOR CONSIDERING
FOUNTAIN STREET CHURCH FOR
YOUR UPCOMING WEDDING. WE
HOPE THAT YOU WILL FIND THIS
BROCHURE HELPFUL IN DETERMINING
IF THIS IS THE RIGHT CHURCH FOR
YOUR WEDDING CEREMONY.

WE CONSIDER WEDDINGS A SACRED
MINISTRY OF OUR CHURCH AND IT
IS IN THIS SPIRIT THAT WE OFFER
SERVICES TO BOTH MEMBERS AND
NON MEMBERS OF FOUNTAIN
STREET CHURCH.

PLEASE FEEL FREE TO CALL OR VISIT THE
CHURCH IF YOU WISH TO SCHEDULE A
TOUR OR SPEAK TO US IN PERSON.

CALL (616) 459-8386, EXT. 227, OR
HBARRETTA@FOUNTAINSTREET.ORG.

ADDITIONAL INFORMATION

- We ask that all flowers and decorations be removed immediately following the service.
- We cannot accept responsibility for wedding gifts received and/or displayed at the church. We cannot accept responsibility for any items left at the church after the wedding service.
- We do not permit the use of rice, birdseed or rose petals inside or outside of our facility. Please check with the Events Coordinator for other suggestions.
- We ask that you presented your wedding license at the time of the rehearsal.
- Fountain Street Church is a smoke free and drug free environment. We do not permit the use of tobacco products or non-prescription drugs in our building or on our grounds.
- We expect that your guests and wedding party will treat our historical building with respect. Please do not move any of our furnishings without the permission of the wedding coordinator or custodian on duty.
- By contracting for services with our church you agree to be responsible for any damage to church property or equipment caused by your wedding party and/or guests.



24 Fountain Street NE
Grand Rapids, MI 49503
P.616.459.8386 F.616.453.4809
office@fountainstreet.org
www.fountainstreet.org



A place to grow the soul

WEDDINGS AT FOUNTAIN STREET OVERVIEW

The following information will help you to determine if our services and fees will work for your wedding ceremony. Please be advised that you may use your own Minister for your ceremony if you are not a member of our church, however we also require that one of our Ministers be involved in the service as well. If you are a church member we will make every attempt to allow you to choose a specific Minister for your service, but we do retain the right to assign Ministers based upon availability.

- Wedding dates are guaranteed once a signed contract is received by the church with a deposit attached consisting of one half of all charges due. Wedding dates must coordinate with the church calendar. Weddings are not conducted on Sundays.
- The non-refundable deposit/confirmation fee is ½ of the total due. It must be received in the church office, along with the signed copy of the contract, within 2 weeks from the date the contract is mailed.
- The balance of the wedding fees must be paid one month before the wedding.
- All fees are subject to change without notice.

FEES

Sanctuary.....	\$1820.00
(Includes the Narthex and dressing rooms)	
Chapel.....	\$1420.00
(Includes dressing rooms)	

WEDDING PACKAGE INCLUDES:

- A one hour rehearsal prior to the wedding, and a total of four hours on the day of the wedding.**
- Once you reserve your wedding date we will assign a Minister to work with you to discuss your wedding ceremony.
- You will be provided with contact information and are expected to schedule an appointment with your minister. All special requests for your ceremony should be discussed in advance with the Minister assigned to your wedding.
- A Fountain Street Church wedding coordinator will assist in choreographing your ceremony and will serve as your host for both the rehearsal and the day of the wedding. Our coordinators are trained to work in our building with our staff and are required to work with you.
- Candles: You have the option of aisle candles (36) in the sanctuary as well as two chancel candelabra (14). Candles are also available in the Chapel.
- Technical staff and a custodian will also be present the day of your ceremony.

**Additional time for building use is billed at \$50.00 per hour.



MUSIC

- We have a state of the art pipe organ and excellent pianos as well as a professional organist/pianist that will be happy to provide this service if you plan to have live music at your wedding. We do require that you use our staff organist if you plan to use our organ.
- The fee for the organist is not included in the wedding package price.
- Any additional musicians must be approved in advance by our organist. All vocal music must be provided in the key in which it will be sung.

RECEPTIONS

Our social hall is available to rent for receptions for up to 150 people. If you choose to have your reception at the church all food must be provided by a licensed caterer. The rental rate for a 4 hour reception, including building staff is \$570.00.

PARKING

There is a good amount of street parking available on the blocks surrounding the church and we will make our church parking lot available to the wedding party the day of the ceremony. Parking is also available in the GRCC parking ramp directly across the street. This ramp is also available for rent. Please see the wedding coordinator for contact information.

WEDDING STAFF

Senior Minister: *Rev. Dr. W. Frederick Wooden*
Minister of Spiritual Life and Learning: *Rev. Matthew Cockrum*
Organist/ Pianist: *Marilyn Ossentjuk*
Events Coordinator: *Heather Barretta*