

Fountain Street Church Foundation
Board Meeting
Minutes of November 20, 2023

Members present: Nancy Ayres, Bill Brunner, Bob Chapla, Charlie Gallmeyer, Todd Fettig, Liz Bullock, Pat Eaman, Chris VanAntwerp Staff Present: Rev. Christopher Roe

Members absent: TJ Norris. Minutes recorder: Liz Bullock

The meeting was called to order at 4:04 PM by Co-chair Nancy Ayres

Meeting Minutes approval

Minutes of the October 16, 2023 were approved on a motion by Liz Bullock, seconded by Bill Brunner.

We discussed the minutes of the October 24, 2023 special FSCF board meeting. We added the motions sent to the FSC GB on 10-28-23 to the minutes.

A motion was made to approve the minutes as amended by Chris VanAntwerp, seconded by Todd Fettig. Particular note was made about the worthy accomplishments we made as a group at this special meeting.

Staff Report – Rev Christopher Roe

This week we are having QuickBooks records updated by Cecile Badgerow.

We have been using Mercantile Bank for Foundation accounts and have found that their system does not interface well with QuickBooks, and so with advice from our CPA, Hungerford, we are talking to a number of different banks about the services they could offer and the costs. A decision will be made early in 2024.

We are also planning to edit our database of our congregation early this winter. We have 20 years of old information from various lists and databases and are working to clean this up. We may use Church Center rather than Google Drive.

Financial Reports/Co-chair Report – Bob Chapla and Nancy Ayres

Bob Chapla reported that our Schwab fund balance is \$4,103,328. Todd Fettig has been reelected by the congregation to a 3 year term, and we appreciate his continuing work. Both Nancy Ayres and TJ Norris have completed their terms and are leaving our board at the end of Dec 2023. We appreciate their many years of dedicated work for our Foundation. Chip Wall and Gary Eberle are both joining our board in January. They are both former GB chairs so will be great additions and we look forward to working with them.

Endowment Committee Report – Liz Bullock

We sent out about 100 letters to our donors to say thank you and remind them about year-end giving to the foundation. We continue our work on updating info about our current donors, and particularly appreciate the help of Ellen Chamberlin in helping with this project. We are planning to deliver a church staff gift basket on Dec 5th in appreciation of their much-needed help this year, and can accept donations from board members to help fund this.

Visibility Committee – Todd Fettig

We will publish a newsletter in December and plan to feature Marilyn Langford.

Bell Tower – Bill Brunner

The Second Century Campaign is on pause. We have received an email from Tim Chester and Win Irwin that says in part “Without firm resolution to begin work, we lack the charge, capacity, or authority to formally launch as a fundraising committee”. This past Friday, I met with Win Irwin, the chair of the tower restoration committee, to reassess where we are with this project. With regret, we both recognize that this work is complex but realize that our thinking and planning with regard to Phase One of the Second Century Capital Campaign is necessarily on pause while we await action and deliberation by Governing Board.”

We had much discussion about the need for a full building assessment as outlined in the Quinn Evans proposal.

The following motion was made by Patrick and seconded by Bill:

The FSC Foundation Board requests that the Governing Board immediately proceed with and approve at its November 27, 2023 meeting a full building assessment and enter into an agreement with Quinn Evans to complete the work based on the quote of November 17, 2023. Funds to pay for the assessment to come from previously unspent annual distributions from the Foundation and currently held by the Governing Board. Motion passed unanimously.

We had a discussion about the funding and the need to repair the bell tower. Bill talked about the additional costs of a delay, the urgency of this project and the safety issues. Ultimately it is a decision by the GB.

The following motion was made by Bill and seconded by Patrick:

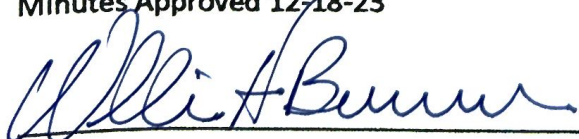
The Foundation Board requests that the Governing Board at its November 27, 2023 meeting approve and enter into a contract with OAK Construction to complete the repairs to the bell tower based on the \$2.3 m quote of June, 2023. Motion passed by a 6-2 vote.

The board directed the co-chairs to forward our motions to the GB.

New business

Our next meeting will be held on December 18, 2023 at 4PM in room 109, or via Zoom if you cannot appear in person.

Minutes Approved 12-18-23



William Brunner, Secretary